

AMsuite® Guide to EZPay Enrollment

When you enroll your policyholders in EZPay automatic payments, you can be confident that you'll both benefit from all the advantages EZPay delivers. You can also be confident that we take very seriously our commitment to being your trusted partner—and an important part of that partnership is protecting your policyholders' personal data. When you follow the system guidelines below when enrolling your customers our system safeguards help us keep policyholders' information protected.

NOTE: Once submitted, the EZPay process takes 3 to 5 days to reflect in the AMsuite system. Please disregard warning messages that may still appear.

NEW BUSINESS

To activate EZPay:

- A** Make sure Billing Type is set to Recurring Electronic. The system defaults to this.
- B** Enter the date payment will be taken.
- C** Select the payment plan.
- D** Define the payment method.
- E** An electronic signature (next business day, an email will be sent to your customer with an online authorization to complete).
- F** A traditional signature. Click the View/Print button for the EZPay form. Do not use forms saved outside of the system; only system-generated forms are acceptable.
- G** If choosing a traditional signature, have the customer sign the form, then upload the signed form using the Attach Signed EZPay Form button.
- H** Click the Buy Now button to issue the policy.



Dwelling Special - Quote (00000033104)

Forgot Password
Click the link in the email above to access email account settings.

Payment Details

Total Annual Premium:
\$1,250.00

Billing

Billing Method:	Direct Bill
Reversal Method:	Direct Bill
Billing Type:	A Recurring Electronic
Date of Payment:	B 7/3
Bill To:	Mary Stewart
EZPay form signed:	No
EZPay form issued:	No

C Payment Plans

SELECT	NAME	PYR TERM	AMOUNT OF INSTALMENT (EXCLUDING FEES)	INSTALMENTS	INSTALMENT FEES	TOTAL COST (EXCLUDING FEES)
<input type="radio"/>	Pay In Full	\$1,250.00	\$0.00	1	\$0.00	\$1,250.00
<input type="radio"/>	2 Pay	\$625.00	\$506.00	2	\$1.00	\$1,251.00
<input type="radio"/>	4 Pay	\$312.50	\$308.00	3	\$1.00	\$1,231.00
<input type="radio"/>	6 Pay	\$208.33	\$201.60	5	\$1.00	\$1,205.00
<input checked="" type="radio"/>	Monthly Electronic	\$208.33	\$201.60	6	\$1.00	\$1,219.00

[View Payment Schedule](#)

Pay Now Details

Amount:	242
Payment Method:	D ADH/EFT Checking (xxxxxx88)
Check Number:	

Automatic Future Withdrawals (Recurring Electronic)

Payment Method: **D** ADH/EFT Checking (xxxxxx88)

Required Signature Forms

Signatures on required forms can be obtained two ways:
 Emailed to Primary Named Insured for electronic signature, or
 Printed for traditional signature by Primary Named Insured. Please choose an option below.

Note: If electronic signature is selected, the electronic envelope may first be emailed to the Producer for signature before being forwarded to the Primary Named Insured.

E Electronic Signature - Mobile Device Required

* Traditional Signature

You may either print the documents requiring signature now or after issuance. If you print now, you must write the policy number on the forms when a number gets assigned at issuance. Coverage is not bound until a policy has been issued.
To print now, use the button below, print locally, issue the policy # in the policy number by hand, and collect the signature(s).
To continue issuance, issue the policy, go to the Documents page of the issued policy, select which documents to print, print locally, and collect the signature(s).
Retain signed copies of documents, or scan and attach them to the policy.

[View/Print All](#)

FORM #	DESCRIPTION
View/Print	DW-CB-0-2006 Dwelling Application
View/Print	EZAU/TI EZPay Enrollment and Authorization
Attach Signed EZPay Form	G Cancel Previous H Buy Now

CURRENT POLICY

To add EZpay to a current policy:

- A** Open the customer's account and select the policy.
Click Billing/Make a Payment tile.
- B** The Policy Number (B) and Activation Code (C) are found on the Billing page. You will need this information when enrolling your customers in EZPay. Policyholders can also enroll themselves at amig.com/mypolicy. This easy-to-use website will walk them through the steps—all they will need is Policy Number and Activation Code.

B Manufactured Home (600000728g)

A

Statement	Contracts	Index/Last Contracts	Unadjusted Net Payer	Net Premium Due/Next Premium	Release Premium
0	0	0	0	0	✓

C

Billing/Payment		Payment Plan Info		Charges	
Current Payment	Previous Balance: \$0.00	Due To: Billing Type: EZPay Form signed*	Policy Number: 600000728g	Statement Charges: \$0.00	
Amount Due (including fees and previous balance): \$0.00	Due Date: 12/29/2019	EZPay Form version: 1.0	Returning Electronic Check: \$0.00		
Interest Rate: 0.00%	Interest Rate: Interest Rate: 0.00%	Interest Rate: Interest Rate: 0.00%	Interest Rate: Interest Rate: 0.00%		
Billings Method: Direct Bill	Billings Method: Direct Bill	Billings Method: Direct Bill	Billings Method: Direct Bill		
Service Method: Direct Bill	Service Method: Direct Bill	Service Method: Direct Bill	Service Method: Direct Bill		
Last Payment: Amount Received: \$0.00	Additional Payment Info: Total Outstanding Balance: \$179.40	Additional Payment Info: Total Outstanding Balance: \$179.40	Additional Info: Billing Status: Open		

98% Stay with EZPay

IMPORTANT NEWS ABOUT EZPay ENROLLMENT FORMS

Remember! American Modern must have EZPay authorization forms on-hand in order to initiate automatic payments. Simply generate the proper form from the system and upload it to AMsuite or modernLINK, or use the electronic signature feature. If you see EFT AUTH (02-19), you've got the right one.



Coverage is subject to policy terms, conditions, limitations, exclusions, underwriting review and approval, and may not be available for all risks or in all states. Rates and discounts vary, are determined by many factors and are subject to change. Policies are written by one of the licensed insurers of American Modern Insurance Group, Inc., including American Modern Home Insurance Company d/b/a in CA American Modern Insurance Company (Lic. No 2222-8).
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